

**ST. JAMES SCHOOL COMMITTEE MINUTES**  
**March 11, 2008**

**In attendance:** Linda Klump, Lynn Fieldhouse, Sean O'Connor, Pam Murrer, Daniel Smithson, Tom Schmitt

Opened with a prayer at 7:20 p.m.

Minutes from Feb. meeting were reviewed and accepted.

**Principal's Report**

Angelic Auction will be held this Friday, March 14, at the same time as the fish fry, 5:00 p.m.

Students are taking the Terra Nova test this week and next. The area of concentration this year has been math. Reading scores have always been good along with language arts. Students in grades 1<sup>st</sup> – 7<sup>th</sup> take the test with the profile years being 3<sup>rd</sup>, 5<sup>th</sup>, and 7<sup>th</sup>.

Confirmation for the 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> graders was held at the cathedral on Feb. 26<sup>th</sup> with former archbishop Kelly presiding.

Students in grades 2 – 5 had reconciliation with Fr. Goetz and Fr. Voor. First Communion for second graders is April 20<sup>th</sup>.

**Budget Report**

The school budget has been submitted to David Doll, parish manager. Tuition will be set in the very near future.

Fourteen kindergarteners have been registered for next year.

Several parents are interested in St. James for next year. Some classes are very close to capacity at this time. Hopefully, slots can be filled in the classrooms with lower student numbers.

**PTO Report**

The next scheduled PTO meeting is Wednesday, March 12<sup>th</sup>. The last meeting was held in February. Discussion centered on past, current and future fundraisers.

Angelic Auction chairperson Angela Jones asked PTO members to call businesses to solicit coupons or certificates for the auction. She still needs several people to help Friday night.

A school logo is still under study, one that can be used for sweat shirts, bumper stickers, magnets, letter head, etc.

Easter flower sale has made a profit of \$392.00.

A Scholastic book fair has been scheduled for the middle of May. Jessica Murr and Kate Harney will co-chair it.

### **Parent Handbook**

The following topics were discussed in reference to the update of the handbook for next year:

- web site information
- delayed and early dismissal schedule
- signing of student assignment notebooks
- tardies
- grievance committee and overall committee structures, renaming “Recruitment and Retention Committee” to “Development Committee”
- disciplinary procedures (after school detention, lunch privileges suspended, written contracts)
- alternate school request
- what constitutes harassment
- need of cell phone policy
- threatening situations (staff or students)

The Committee will continue to revise and review to have the handbook ready for next school year.

### **Student Recruitment and Retention Committee**

Joni Tamalonis has given Mr. Schmitt suggestions and he will share them with the School committee next month.

The meeting was adjourned at 8:15 p.m. Next meeting: Apr. 16<sup>th</sup>.